



Rotondo Weirich is an industry leader on concrete modular construction projects throughout the United States and Abroad. We take a unique and innovative approach to delivering a project and are looking for individuals who possess the right mix of technical competence, entrepreneurial drive and a passion for doing a job right. Our motto and creed is best quality, best price, best way. If you possess the above traits and wish to be a part of our team, please review the opportunity below.

Project Superintendent Job Description

Title: Project Superintendent

Reports to: Director of Manufacturing

Rotondo Weirich is looking for a dynamic construction professional with the ability to manage a project both in terms of budgets and schedules as well as provide leadership and coaching to his team. This take charge individual will be safety and quality oriented and an expert team builder who can help others reach their true potential.

Responsibilities: Plan, coordinate, and manage all project operations in the casting facility or at the project jobsite. This is a full time at the project site position (100% Travel) that may require monthly visits to the corporate office for project meetings with Executive Management. Rotondo Weirich expects and welcomes multi-level collaboration from the Project Superintendent to ensure successful execution of a project.

Collaborate with RW pre-construction personnel to:

- Ensure compliance with project specifications, contract drawings, scope of work and the terms and conditions of the contract.
- Identify, address, and resolve constructability, design, schedule and administrative issues prior to production.
- Assist Project Manager to establish project budgets.
- Establish production and project schedules.

Overall knowledge and awareness of contract requirements, including:

- Scope of work requirements
- Contract specifications and drawings
- Billing requirements



- Change order procedures
- Administrative procedures with clients, including submittal and RFI procedures
- Maintain project schedule
- Oversee completion of punch list and project Close out requirements

Overall delivery of RW Scope of Work

- Plan and coordinate set up of RW casting facility.
- Coordinate mobilization, assembly and setup of casting molds, plant equipment, supplies, and tools.
- Develop project schedule inclusive of site setup, production, outfitting, delivery, erection, on-site scope(s) of work, and punch list completion.
- Ensure product quality in conformance with project requirements as well as company-driven quality standards.
- Coordinate and direct loading, shipping and erection of products with RW personnel, applicable Subcontractors, other trades, and the client to ensure proper delivery and installation of products at the project jobsite.
- Oversee completion of punch list and project closeout requirements.
- Coordinate with RW corporate office to implement and maintain safety standards.

Overall knowledge and awareness of project financial status:

- Develop and maintain project labor budgets. Provide accurate projections for labor costs to complete RW scope of work.
- Identify needs for consumables, tools and equipment required to complete RW scope of work. Plan purchases accordingly within project budget allocations.
- Assist in the overall management of project cost report from site setup through project closeout to ensure project profitability.

Overall knowledge and awareness of projects subcontractor and vendor relationships:

- **Monitor and manage subcontractors and vendors to ensure compliance with schedule requirements, quality and safety standards and the contract documents**
- **Assist PM to ensure positive project cash flow.**
- Coordinate subcontractor and vendor schedules to ensure timely delivery of RW scope of work in accordance with project schedule requirements.
- Be familiar with, and assist in the negotiation of the terms and conditions of the subcontractor and vendor subcontracts and purchase orders.



Participate in the management of project personnel:

- Provide exceptional leadership and exercise effective, best practices management of the Production Staff.
- Identify personnel needs for the completion of RW scope of work.
- Assist in the process to interview, screen, and provide recommendations for the hiring of potential candidates for RW project team.
- Develop staffing plan and determine wage rates that ensure the timely completion of RW scope of work in accordance with labor budget allocations.
- Provide accurate projections for personnel needs to PM. Plan and coordinate work in order to realize weekly production projections within the labor budget projections.
- Generate and maintain proper documentation of administrative and personnel policies and procedures as required.
- Assist in the proper coaching, training and development of RW production staff.
- Convey RW's expectations for budget, quality, and safety to RW production staff.